

MAYFLOWER SQUARE SECTION I MEETING—NOV. 21, 2019

Convened 7 p.m.

PRESENT: President Gina Toretti, Vice President Brook Hallemariam, Secretary Miles Moore, Gates Hudson Representative Mark Howell.

Minutes from previous meeting approved.

POLICE REPORT: Sgt. Meekins reported police complaints in the past month.

LAUNDRY ROOM, 418 N. ARMISTEAD: In response to continued complaints, the motor in the dryer was replaced. But residents complained the dryer still does not work properly.

MANAGER'S REPORT:

RAIN GUTTERS: Maple Leaf will clean them in November or December.

POSSIBLE ROOF LEAKS: 5909 and 5911 Quantrell. Mark said GHA is coordinating with roofer on this matter.

LEAKING PIPE IN 5906 MAYFLOWER: Board confirmed that homeowner will not have to pay for repair.

POSSIBLE LEAKING PIPE IN 5918 MAYFLOWER: GHA will investigate Nov. 26.

ROOF LEAK: Discovered at 418 N. Armistead. Repair estimate is \$5,280. Mark Howell said we will wait till spring for repair.

CONDENSATE LINE CLEANING/BEDBUG INSPECTIONS: Mark Howell will consult with Demos Plumbing for rates on condensate line cleaning, and will report back in January. The board agreed that once a contract for condensate line cleaning is signed, we will coordinate with Eagle Pest for concurrent bedbug inspections.

ASPECT TREE SERVICE: Discussion of which trees to remove from Mayflower Square I. Mark Howell included report from Aspect in this month's package, quoting a price of \$2,370.

PLAYGROUND RESURFACING: Leveling and mulching of playgrounds to begin next week. Potomac Landscapes will perform the work for \$2,725, well below the budgeted \$5,000.

SNOW REMOVAL: Discussion of pending contract with Snow Movers, whom Mark described as very reliable. They will charge \$350 per clearing for plowing, \$1,095 per clearing for sidewalks.

REPORT ON PREVENTIVE MAINTENANCE, including a discussion of the 20-year-old water heater in 418 N. Armistead.

KEYLESS ENTRY: Discussion of keyless entry (installed but never activated) in Section III, whether to use fobs or key codes, how to give delivery instructions to Amazon and other deliverers.

General meeting adjourned 7:43 p.m.

Executive session convened 7:44 p.m. Adjourned 7:52 p.m.

Respectfully submitted,

Miles Moore, board secretary